

College Transition CHECKLIST

School Administration

Take these proactive steps to be sure that all of your paperwork is in order and to avoid complications later in your college career. You don't want to end up dealing with an administrative emergency as you kick off your first semester of classes.

- Confirm receipt of final transcripts
- Confirm AP credits were applied
- Select your housing option
- Fill out roommate survey, if applicable
- Select your meal plan
- Access your school email & portal
- Make copies of important documents (social security card, medical records, IEPs, etc.)
- Sign paperwork to accept your financial aid package & scholarship, if applicable

